



MANCHESTER CONSERVATION COMMISSION

c/o City of Manchester Planning and Community Development Department
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MINUTES of the MANCHESTER CONSERVATION COMMISSION

January 8, 2020 – 5:30 PM
Second-Floor Conference Room
Manchester City Hall
One City Hall Plaza

Commission Members Present: Peter Capano, Chairman
Brent Cole, Vice Chair
Edgar Bourgeois
Brenda Noiseux
George Carrigan
Garry Haworth
Janine Woodworth

Staff Present: Jeffrey Belanger, Planner
Kristin Bixby, Planner

I. Call to Order

The meeting was called to order at 5:30.

III. Roll

Seven members of the commission were present, constituting a quorum.

IV. Review of Proposals for Natural Resources Inventory

Proposals from four consultants were presented before committee for review: Moosewood Ecological, VHB, Normandeau Associates, and FB Environmental, all coming in under the \$30,000 ceiling. Each commissioner offered their opinions of the proposals, weighing in and citing their preferences. Moosewood and FB rated higher on the scoring provided in the RFP. After lengthy discussion, a motion was made by Mr. Cole, seconded by Ms. Woodworth, to award Moosewood Ecological the contract for the NRI, contingent on a reference check by the Steering Committee. The vote was unanimous.

V. Review of October 2 and December 4 Meeting Minutes

Motion made by Ms. Woodworth, seconded by Mr. Capano, to accept October's Minutes. Motion passed. Motion made by Mr. Haworth, seconded by Mr. Capano, to accept December's Minutes. Motion passed.

VI. Staff Update

Mr. Belanger stated that the New Hampshire Association of Conservation Commissions has extended an offer to join the Association for \$200, annual membership. Motion made by Mr. Haworth, seconded by Mr. Cole, to join the Association at the reduced rate of \$200 and make better use of the Association's offerings. Motion passed.

Mr. Belanger discussed the Zoning/Planning calendar for the year, citing a couple of conflicts for our meeting dates. Mr. Capano stated we could move our meeting date, if needed. No action needed at this time.

VII. New Business

Mr. Bourgeois had been approached as to why there isn't an app for the Bike Tour map. Mr. Belanger will speak with Greg Duval about specifics. The Bike Tour map is on Google Maps. Mr. Haworth brought up using the Stiles Conference Room for meetings except for large presentations, due to sound issues in Chambers. Mr. Capano will remind folks to speak clearly and closely into the microphones.

Mr. Capano asked about whether there should be an organizational meeting. Mr. Belanger said that he would review the bylaws and an organizational discussion will be on our next agenda. He said that he would also review the members' terms of eligibility and bring that forth next month.

VIII. Adjournment

The meeting adjourned at 6:30.

ATTEST:



Peter Capano
Chairman, Manchester Conservation Commission

APPROVED BY THE MANCHESTER CONSERVATION COMMISSION: 24 Feb '20